

Troop/Group Treasurer Annual Report

Girl Scouts of Moingona Council

A detailed accounting of all monies received or paid out of the troop/group funds, is to be kept by the leader (or other designated troop adult) and troop/group treasurer (girl). **This report should be kept up-to-date weekly as money is received or spent.**

A copy of the report should be transferred from one leader to another as the leadership of the troop changes. A copy of this report should be turned in at the **last Service Unit meeting in the spring**, or mailed/faxed to the Girl Scout Service Center by June 1. When you submit this report each spring you will begin a new report for the upcoming year.

All troop monies need to be banked. Troop bank accounts need to be opened as: Girl Scouts of Moingona Council, Troop #. At least two adults **MUST** be given the authority to draw against the account, with one being the Troop/Group Leader and the other being your Service Unit Manager or someone designated by her/him.

Girl Scouts of Moingona Council

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email: mgsc**1**@aol.com pwww.moingonagirlscouts.org

| DATE | ITEM | INCOME | EXPENSE | BALANCE |
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| | Balance from previous page | | | |
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| | | TOTAL INCOME | TOTAL EXPENSE | ENDING BALANCE |
| | | \$ | \$ | \$ |

SIGNATURE OF TREASURER _____ DATE _____

SIGNATURE OF TROOP/GROUP LEADER _____ DATE _____

DATE APPROVED BY TROOP _____

Girl Scouts of Moingona Council are committed to the education, acceptance, and appreciation of its diverse membership and assures that all have equal opportunities in the Girl Scout program.